

**MINUTES of MEETING of BUTE AND COWAL COMMUNITY PLANNING GROUP held in
EAGLESHAM HOUSE
on TUESDAY, 3 MARCH 2015**

Present: Councillor Robert Macintyre (Chair)
Councillor Alex McNaughton Councillor Isobel Strong

Attending: Graeme Forrester, Area Committee Manager
Gordon Gillespie, Bute Community Council
Rona Gold, Community Planning Manager
Stephen Ruth, Scottish Fire and Rescue
Yennie Van Oostende, Health Improvement Team

1. WELCOME AND APOLOGIES

Apologies for absence were intimated from:

Stephen Whiston, Joint Integration Project Manager
Campbell Cameron, Community Broadband Scotland
Viv Hamilton, Locality Manager, NHS Highland
Donald Melville, Business Gateway
Kenny Matheson, Dunoon Community Council
Willie Lynch, Bute and Cowal Community CAUCUS
Dee Hancock, Home Start
Susan McFadyen, Home Start
Joanna Peebles, Scottish Water
David McKenzie
Inspector Paul Robertson, Police Scotland

2. DECLARATIONS OF INTEREST

There were no declarations of interest intimated.

3. MINUTES

**(a) BUTE AND COWAL COMMUNITY PLANNING GROUP 2
DECEMBER 2014**

The minute of the Bute and Cowal Community Planning Group meeting of 2 December 2014 was approved as a correct record.

(b) COWAL TRANSPORT FORUM 23 JANUARY 2015

The minute of the meeting of the Cowal Transport Forum of 23rd January 2015 was noted.

(c) BUTE COMMUNITY SAFETY FORUM 13 FEB 2015

The minute of the meeting of the Bute Community Safety Forum of 13th February 2015 was noted.

- (d) **COWAL COMMUNITY SAFETY FORUM 18 FEBRUARY 2015**
The minute of the meeting of the Cowal Community Safety Forum of 18th February 2015 was noted.
- (e) **FORWARD DUNOON AND COWAL GROUP 18 FEBRUARY 2015**
The minute of the meeting of the Forward Dunoon and Cowal Group of 18th February 2015 was noted.

4. AREA COMMUNITY PLANNING GROUP REVIEW

(a) **TERMS OF REFERENCE AND FUTURE WORKING**

The Area Committee Manager took the group through a report which provided an update on the progress of the development of the Area Community Planning Group Terms of Reference and future ways of working.

The Area Committee Manager invited the group to nominate and elect a Chair and Vice Chair for the Bute and Cowal Community Planning Group. It was agreed by the group to postpone the election of Chair and Vice Chair to the next meeting in May. It was also noted that as outlined in paragraph 4.3 of the report future meeting will be held at 10am.

Decision

1. The Group noted the report
2. The Group agreed the recommendations as outlined at bullet points 1, 3, 4 & 5 of paragraph 2.1 of the report.

(Ref: Report by Area Governance Manager dated 3rd March 2015, submitted)

(b) **REVISED MEMBERSHIP**

The Area Committee Manager took the Group through a report which provided an update on the progress of agreed changes to membership for the Area Community Planning Group. Councillor Strong on behalf of Councillors Breslin and Blair submitted that both had decided not to attend the meeting on a point of principle due to South Cowal Community Council not being listened to regarding Castle Toward.

Members present queried why Argyll and Bute Council and the Community Councils are not contained in the table attached to the submitted report.

Decision

1. The Group noted the report
2. The Group agreed the recommendations as outlined in item 2.1 of the report.

(Ref: Report by Area Governance Manager dated 3rd March 2015, submitted)

(c) **SOA LOCAL**

The Area Committee Manager took the group through a report of which its purpose was to inform members of the group of the consultative and inclusive process of creating the Single Outcome Agreement Local document.

Councillor Strong noted Outcome 4 will not be included within the SOA Local document until a review of the Integrated Children's Services Plan is undertaken later in the year, and raised a concern regarding Achievement Bute who will cease to provide a service after 31st March 2015, questioning the ability to of achieve the aims of the SOA locally.

Decision

1. The Group noted the report
2. The Group agreed the recommendations as outlined in item 2.1 and 2.2 of the report.

(Ref: Report by Area Governance Manager dated 3rd March 2015, submitted)

(d) **SOA LOCAL: SUPPLEMENTARY INFORMATION**

The Area Committee Manager took the Group through a report which provided additional information that had been gathered at the SOA: Local Workshop, which is not already included within the existing plans but which may be of interest to the Area Community Planning Group.

Decision

1. The Group noted the report
2. The Group agreed the recommendations as outlined in item 2 of the report.

(Ref: Report by Area Governance Manager dated 3rd March 2015, submitted)

5. REVISED COMMUNITY PLANNING STRUCTURE (ARGYLL AND BUTE)

The Community Planning Manager provided the Group with a verbal update on the revised community planning structure.

Decision

The Group noted the verbal update.

(Ref: Verbal update by Community Planning Manager dated 3rd March 2015, submitted)

6. HIGHLIGHTS FROM THE CPP MANAGEMENT COMMITTEE

(a) **CONSIDERATION OF OUTCOME 5 (PEOPLE LIVE ACTIVE, HEALTHIER AND INDEPENDENT LIVES) - PHYSICAL ACTIVITY UPDATE BY HEALTH IMPROVEMENT TEAM**

The Mental Wellbeing Co-ordinator took the Group through a report

and video which explained the new position statement for physical activity that has been prepared for Argyll and Bute by the Health and Wellbeing Partnership and launched in January 2015.

Decision

1. The Group noted the report
2. The Group agreed the recommendations as outlined in item 2.0 of the report.

(Ref: Report by Mental Wellbeing Co-ordinator dated 3rd March 2015, submitted)

(Ref: Video: <https://www.youtube.com/watch?v=aUalnS6HIGo>, dated 3rd March 2015, submitted)

7. OUTCOME 2. WE HAVE INFRASTRUCTURE THAT SUPPORTS SUSTAINABLE GROWTH

(a) CONSIDERATION OF SOA: LOCAL AND SUPPLEMENTARY INFORMATION

(b) SCOTTISH WATER

A presentation was provided by Scottish Water to provide the Group with an overall service review of what Scottish Water provide to the communities in Argyll and Bute. Apologies for absence were intimated by the Scottish Water representative, so no further update was provided.

Decision

The Group noted the presentation provided.

(Ref: Presentation by Scottish Water dated 3rd March 2015, submitted)

(c) COMMUNITY BROADBAND SCOTLAND

A report by Community Broadband Scotland provided an update on the progress of providing superfast broadband to the whole of Argyll and Bute. Apologies for absence were intimated by the Community Broadband representative so therefore no further update was provided.

Decision

The Group noted the report.

(Ref: Report by Community Broadband Scotland dated 3rd March 2015, submitted)

(d) ARGYLL FERRIES

A representative from Transport Scotland was not available to attend the meeting.

8. OUTCOME 6. PEOPLE LIVE IN SAFER AND STRONGER COMMUNITIES

(a) CONSIDERATION OF SOA: LOCAL AND SUPPLEMENTARY INFORMATION

(b) POLICE SCOTLAND

Apologies for absence were received from Inspector Paul Robertson, Police Scotland, so therefore a verbal update was not provided to the Group.

Decision

The Group Noted the apology for absence.

(c) SCOTTISH FIRE AND RESCUE

Stephen Ruth, Scottish Fire and Rescue provided the Group with a statistical breakdown of incidents and updates from the last quarter, which included:

- Creating interagency linking, with health visitors to enable them to raise fire safety concerns on patient's behalf.
- An operational breakdown of attended incidents.
- A summary and statistical breakdown on home fire safety visits.
- An update to the group on the various national fire safety campaigns that took place over the last quarter.

Decision

The Group noted the verbal update.

(Ref: Verbal update by Scottish Fire and Rescue dated 3rd March 2015, submitted)

9. STANDING ITEM - HEALTH AND SOCIAL CARE INTEGRATION (OUTCOME 5 PEOPLE LIVE ACTIVE, HEALTHIER AND INDEPENDENT LIVES)

The Group considered a report which provided an update on the progress of the action undertaken to establish the Argyll and Bute Health and Social Care Partnership. Apologies for absence were received from the Joint Integration Project Manager, so no other update was provided.

Decision

The Group noted the report.

(Ref: Report by Integration Joint Project Manager dated 3rd March 2015, submitted)

10. DATE OF NEXT MEETING

The next Bute and Cowal Community Planning Group meeting will be held on Tuesday 12th May 2015, 10am, Castle House, Dunoon.

